



ST. BARTHOLOMEW PARISH PASTORAL PLAN 2017-2022



*Discerning together God's call to renew our parish,
revitalize its ministries, and ensure its vitality for generations to come.*

St. Bartholomew, pray for us!



As they prayed, the place where they were gathered shook, and they were all filled with the Holy Spirit and continued to speak the word of God with boldness. (Acts 4:31)

Dear Brothers and Sisters,

There has been much anticipation surrounding the process to develop a Parish Pastoral Plan to renew our ministries and place St. Bartholomew Parish on a path of growth and ensured vitality. Recognizing the crucial role that our parishioners have played in our successful planning process, and how essential your engagement is to our future, I am pleased to present to you our St. Bartholomew Parish Pastoral Plan which will guide our efforts over the next 5 years.

This planning process began with honest and thoughtful input through a parish survey. Building on the survey input, Planning Teams diligently identified the key challenges for our parish. These challenges were presented to our parish at Convocation. The Planning Teams and Convocation participants offered excellent, faith-filled and varied ideas to solve these challenges. All told, over 100 parishioners contributed in some way to this bold planning process. All of this would not have been successful without the leadership of and coordination by our Steering Committee members who facilitated many hours of planning discussions. We are humbled by and grateful for your contributions of wisdom, passion, faith, and prayers.

This entire process from the surveys through the Convocation helped us to identify 7 priorities for renewing our parish over the next five years. This plan presents 35 strategies to accomplish these priorities.

The successful implementation of this plan depends greatly upon the involvement and support of our entire parish community. I invite you all to reflect on and pray over how you and your family might deepen your participation and commitment to our parish in building a bright future together.

Please continue to pray for our success as the growth and renewal of our parish will only be possible through the grace of God.

St. Bartholomew, pray for us!!

In Christ,

Msgr. Stephen Martin, Pastor

PASTORAL PLANNING TIMELINE (2016-2017)

August 2016	Steering Committee Formed
September	Steering Committee Developed Parish Survey
Oct.-Nov.	Parish Assessment: Finances & Survey Administered
Jan.-March 2017	Planning Team meetings (monthly)
April	Parish Convocation
June-July	Development of Parish Pastoral Plan
August	Parish Pastoral Plan Presented at St. Bartholomew Feast Day Celebration

KEY FINDINGS OF THE PARISH ASSESSMENT

1. 86% of Parishioners who completed the Survey are generally satisfied with the Parish.
2. 83% feel part of a warm faith community.
3. 91% feel liturgies are engaging, appealing, and fulfilling.
4. 91% would support new building projects and upgrades as needed.
5. 68% feel the Church and Parish Hall are adequate.
6. 88% attend weekly Mass.
7. 45% attend Adoration.
8. St Bartholomew's Parish holds no financial debt.
9. Parish census indicates we have about 158 families which has been stable for 4 years.
10. Parish has cash assets that allow for capital improvement with long term planning.

NEW VISION & MISSION STATEMENT

Vision Statement

To make God - Father, Son, & Holy Spirit - known, loved, and served.

Mission Statement

St. Bartholomew Parish is committed to forming dynamic Catholic Christian disciples through prayer, the Word, sacraments, and evangelization.

~ Developed by the Pastoral Planning Teams and approved by Msgr. Stephen Martin,, Pastor

PASTORAL PLAN PRIORITIES

Goal 1: Educate and encourage parishioners to live out their faith through stewardship to the parish.

Goal 2: Engage and involve young people and families in the life of the parish.

Goal 3: Foster a warm and welcoming environment for all parishioners and visitors.

Goal 4: Cultivate the desire for greater knowledge of, and deeper participation in, our faith and worship.

Goal 5: Effectively disseminate information, in a timely manner, to all age group parishioners and become a more visible presence in the community.

Goal 6: Develop a ministry to support sick, grieving, homebound, & elderly parishioners.

Goal 7: Ensure that the parish facilities and grounds (including Prince of Peace Cemetery) meet the current and future needs of St. Bartholomew Parish.



ST. BARTHOLOMEW CATHOLIC CHURCH PARISH PASTORAL PLAN

ST BARTHOLOMEW CATHOLIC PARISH WILL...

Goal 1

Educate and encourage parishioners to live out their faith through stewardship to the parish.

Objectives:

- 1.1. Educate parishioners through a variety of means on how a life of stewardship to the Church is a way of living out discipleship to Christ.
- 1.2. Invite parishioners frequently, using various media, to contribute to the parish through volunteering, sharing expertise, attending Adoration, donating to important projects, presentations on parish history, etc.
- 1.3. Publish a list and description of each parish ministry and ways parishioners can get involved.

Goal 2

Engage and involve young people and families in the life of the parish.

Objectives:

- 2.1. Involve them in leadership roles in liturgy, service, and other ministries of the parish.
- 2.2. Coordinate quarterly service projects that involve youth and families in leadership roles. Explore ways to incentivize or reward participation.
- 2.3. Maximize parish participation in Archdiocesan youth events, retreats, and conferences.
- 2.4. Provide occasional youth-oriented liturgical events (e.g., praise Mass, Adoration, Christmas program).
- 2.5. Actively encourage participation in youth events and activities through personal invitations, Mass announcements, bulletin, Facebook, etc.
- 2.6. Keep parents of youth informed through quarterly meetings and regular communications. Give as much advance notice as possible.

Goal 3 Foster a warm and welcoming environment for all parishioners and visitors.

Objectives:

- 3.1. Establish a Fellowship Committee to identify and oversee various events and activities throughout the year to engage parishioners in social and community-building activities.
- 3.2. Design a welcoming packet, provide outreach to new parishioners, and coordinate periodic social gatherings to welcome new parishioners.
- 3.3. Recognize visitors and new parishioners during announcements.
- 3.4. Ensure greeters are assigned for each weekend Mass and have them wear name tags/badges.

Goal 4 Cultivate the desire for greater knowledge of, and deeper participation in, our faith and worship.

Objectives:

- 4.1. Educate parishioners on the importance of lifelong catechesis and invite their participation in RCIA, guest speaker presentations, Archdiocesan/regional retreats, summer courses, book clubs, and bible studies.
- 4.2. Establish a Liturgy Committee to coordinate the various liturgical ministries and events, ensure the liturgical requirements for the altar and Church throughout the year, and oversee the recruitment, training, and scheduling of extraordinary ministers of Holy Communion, ushers, greeters, lectors, and altar servers.
- 4.3. Coordinate families to bring up gifts at Sunday Masses.
- 4.4. Coordinate ecumenical community events such as Stations of the Cross through the streets of Elberta during Lent or a community-wide Christmas music program.

Goal 5 Effectively disseminate information, in a timely manner, to all parishioners and become a more visible presence in the community.

Objectives:

- 5.1. Develop an annual parish calendar of all activities throughout the year. Disseminate through website, bulletin, and posting in parish hall.
- 5.2. Promote parish events, activities, announcements, and special requests through social media, email blasts, announcements, and possibly a text messaging service. Actively encourage parishioners to follow the parish on social media and sign up for emails.
- 5.3. Identify a dedicated volunteer communications specialist.
- 5.4. Publish summaries of parish council and key committee meetings in the bulletin.
- 5.5. Create a parish directory with contact information and pictures.
- 5.6. Update signage along both directions on 98 in Elberta.
- 5.7. Send postcard invitations to residents in Elberta community inviting them to occasional liturgical events (e.g., Stations of the Cross).

Goal 6**Develop a ministry to support sick, grieving, homebound, & elderly parishioners.***Objectives:*

- 6.1. Seek volunteers to apply for the position to coordinate this ministry for a 2-year commitment; the Pastor will appoint the outreach coordinator.
- 6.2. The outreach coordinator will consult with the Pastor and the Deacon to develop standard procedures defining the scope and practice of the ministry (e.g., home visitations, meals-on-wheels, help with groceries, etc.).
- 6.3. The outreach coordinator will recruit an initial contingent of 3 volunteers to assist in this ministry with the Pastor's approval.
- 6.4. Develop a handbook of local resources and caregiving guidelines to assist the volunteers and those in their care.
- 6.5. Advertise contact information for the outreach coordinator (bulletin and website) and invite referrals for parishioners in need of outreach support.
- 6.6. Assist the pastor and deacon as extraordinary ministers of Holy Communion to those needing outreach.

Goal 7**Ensure that the parish facilities and grounds (including Prince of Peace Cemetery) meet the current and future needs of St. Bartholomew Parish.***Objectives:*

- 7.1. Form a facilities committee to oversee maintenance and future building projects.
- 7.2. Develop parish maintenance requirements for facilities and grounds delineating weekly, monthly, quarterly and annual checklists of tasks.
- 7.3. Develop a master plan for parish buildings and grounds. Allow parishioners the opportunity to give input on initial draft of the plan.
- 7.4. Provide an adequate and inviting environment, classrooms, and facility for youth activities, religious education, and other gatherings.
- 7.5. Evaluate and ensure safe exterior lighting for church, parish hall, and parking areas.
- 7.6. Ensure the perpetual care and security of Prince of Peace cemetery.

<i>Steps to Set up the Implementation Process</i>	<i>Time Frame to Accomplish</i>
<i>Step 1:</i> Communication of the Parish Pastoral Plan to the parish community.	30 days
<p><i>Step 2:</i> Formation of an Implementation Team to oversee the implementation process in the following ways:</p> <ul style="list-style-type: none"> A. Identify a representative group that brings relevant skills to cover each of the goal areas. B. Assemble Implementation Committees as designated by the plan. Appointees should be volunteers who represent the relevant skills set of their goal area. C. Determine objectives to be addressed during Year 1. D. Agree upon assignment of objectives to Implementation Committees, Parish Council, etc. E. Meet monthly basis until committees are functioning with a plan. F. Review Implementation Committees' plans and progress. G. Determine how the priorities overlap and could build upon one another. H. Optimize collaboration and minimize redundancy of efforts. 	60 days
<p><i>Step 3:</i> Assemble Implementation Committees.</p> <ul style="list-style-type: none"> A. Committees are chaired by members of Implementation Team to coordinate, motivate, and organize. B. Committees meet as needed to accomplish their objectives. C. Chairs communicate regular progress updates to Implementation Team. 	90 days
<i>Step 4:</i> Committees identify strategies to accomplish in Year 1 and develop an action plan (including estimated costs) for each objective.	120 days
<i>Step 5:</i> Implementation Team reviews Committees' Plans to identify ways to maximize coordination and avoid redundancies. Revise plans as needed. Communicate implementation committee plans to parish community with timetables, methodology, and progress points.	150 days
<i>Step 6:</i> Committees begin execution of plan (keeping records of all meetings).	180 days
<i>Step 7:</i> Committees continually evaluate and report progress to the Implementation Team via their chairs.	180-365 days
<i>Step 8:</i> Evaluate Year 1 progress and determine a plan for Year 2 in each of the goal areas. Communicate progress to the parish community. Evaluate the necessity of the Implementation Team to determine continuation or assignment of implementation oversight responsibilities to Parish Council.	365 days

STEERING COMMITTEE (* = *Executive Committee*)

Msgr. Stephen Martin*
Deacon Kenny Kaiser*
Erik Goldschmidt*
Carl Klingelberger*

Barbara Carter
Jim Brewer
Jill Byerley
Van Danley

Jessica Frank
Erin Faulk
Skip Gruber
Olivia Marquez

PLANNING TEAMS

Religious Education & Youth Ministry

Barbara Carter
Jessica Frank
Jonathan Kaiser
Tiffany Goldschmidt
James Akins
Tracy Clark
Roxanne Bates
Ashley Toland
Noah Weeks
Caroline Ray
Tucker Bailey

Facilities and Grounds

Skip Gruber
Channon Toland
Sam Carter
Jim Krauss
Joe Bischoff
Eric Carter
John Burkhardt
Marshall Holman
Ray Pomicpic
Tom Werner
Tom Krehling

Service & Outreach

Carl Klingelberger
Mary Klingelberger
Nita Kaiser
Mary Ann Schaff
Joan Burkhardt
Marie Kaiser
Brooke Kaiser
Kenny J. Kaiser Jr.
Margaret Peterson
Betty Wood
Alma Doege

Fellowship & Hospitality

Olivia Marquez
Vicky Gunn
Cheryl Holman
Charlotte Holman
Janice Werner
Sherry Krauss
Paulette Corban

Prayer & Worship

Erin Faulk
Jill Byerley
Bill Byerley
Debbie Wallace
Vincent Kaiser
Ashleigh Bailey
Trish Morris
Daryl Weeks
Zachary Taylor
Leslie Gahagan

Communications

Van Danley
Jill Styron
Branton Bailey
Jimmy Jones
Meredith Akins
Lana Kaiser

Adult Catechesis & Formation

Deacon Kaiser
Joe Pilitary
Annette Kaechele
Andy Schaff
Jim Horak
Edie Brewer
Pearce Durrance
Sherrie Durrance

Total Stewardship

Jim Brewer
Dr. Terry Kurtts
Rich Krauss
Caroline Kaechele
Roxanne Larson
Fred Carson
Jimmy Gottler